

# Certificate IV in Building and Construction (Site Management Specialisation)



The CPC40120 Certificate IV in Building and Construction reflects the role of builders, site managers and managers of small to medium-sized building businesses who apply knowledge of structural principles, codes, standards and legal requirements to Class 1 and 10, to a maximum of two storeys and Class 2 to 9 Type C constructions, and who plan and supervise safe building and construction work, prepare and administer contracts, and who apply quality principles to building and construction projects.

Building relates to construction and Site Management is about managing the factors around construction, such as the deployment of crews with specialised skills (including builders), product compliance, deployment of contract specialised skills, weather and site location.

## Relevant Job Roles:

- Builder
- Construction Supervisor
- Site Manager
- Site Supervisor
- Leading Hand

## DISTANCE LEARNING

Distance learning students can choose their electives and timeframe in line with the qualification rules for completion of training. Timeframes will be negotiated with the trainer, but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist students through the learning program.

## FLEXIBLE DELIVERY MODES

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team and in line with the packaging rules.

## FACE-TO-FACE SCHEDULE

For scheduled course dates, please contact Alana Kaye on: 1300 25 26 25 or email [training@alanakaye.edu.au](mailto:training@alanakaye.edu.au)

## ENTRY REQUIREMENTS

There are no entry requirements for this qualification. However, completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of unit CPCWHS1001 Prepare to work safely in the construction industry meets this requirement.

## PATHWAYS

Students may enter directly into the CPC40120 Certificate IV in Building and Construction. Graduates may choose to study a CPC50220 Diploma of Building and Construction (Building) or CPC50320 Diploma of Building and Construction (Management).

## RECOGNITION OF PRIOR LEARNING (RPL)

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

## RESOURCES REQUIRED

Students are required to have access to a computer (or use an Alana Kaye computer) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments through our online learning portal. If possible, please bring a laptop to workshops.

Distance learning students must have access to a computer and internet.

## INVESTMENT

**Course Fee** \$6,000.00  
(this includes \$400.00 non-refundable enrolment fee)

**Recognition of Prior Learning** \$2,200.00

Inclusions:

- Course learning and assessment material
- Coffee and tea
- Certification upon successful completion

## PAYMENT PLANS

Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose from.

## UP-FRONT PAYMENT

A payment of \$1,400 is required prior to commencement of your course. This includes the non-refundable enrolment fee of \$400 paid on enrolment. The remainder of the course fees can be paid on commencement or a payment arrangement can be negotiated by completing a Payment Plan Agreement.

We accept payments via VISA, MasterCard or bank deposit.

The Qualification will not be awarded until all payments are received.

## COURSE OUTLINE

This qualification comprises of 19 units of competency (subjects). Units of competency can either be:

- **Core units** – units you must complete as part of the qualification and
- **Elective units** – units that you choose to be most suitable for your learning needs

For our face-to-face workshops, we have chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below. If you would like to study different elective units, please contact Alana Kaye to discuss the options available for flexible delivery.

Unit Code	Core Units	Face-to-Face	RPL	Distance/Online
CPCCBC4001	Apply building codes and standards to the construction process for Class 1 and 10 Buildings	✓	✓	✓
CPCCBC4002	Manage work health and safety in the building and construction workplace	✓	✓	✓
CPCCBC4007	Plan building or construction work	✓	✓	✓
CPCCBC4008	Supervise site communication and administration processes for building and construction projects	✓	✓	✓
CPCCBC4009	Apply legal requirements to building and construction projects	✓	✓	✓
CPCCBC4010	Apply structural principles to residential and commercial constructions	✓	✓	✓
CPCCBC4012	Read and interpret plans and specifications	✓	✓	✓
CPCCBC4014	Prepare simple building sketches and drawings	✓	✓	✓
CPCCBC4018	Apply site surveys and set-out procedures to building and construction projects	✓	✓	✓
CPCCBC4021	Minimise waste on the building and construction site	✓	✓	✓
CPCCBC4053	Apply building codes and standards to the construction process for Class 2 to 9, Type C Buildings	✓	✓	✓

Unit Code	Elective Units	Face-to-Face	RPL	Distance/Online
CPCCBC4013	Prepare and evaluate tender documentation	✓	✓	✓
CPCCBC4017	Arrange resources and prepare for the building and construction project	✓	✓	✓
CPCCBC4052	Lead and manage teams in the building and construction industry	✓	✓	✓
CPCCCO4001	Supervise concreting work	✓	✓	✓
BSBPMG422	Apply project quality management techniques	✓	✓	✓
BSBPMG426	Apply project risk management techniques	✓	✓	✓
CPCCBC5019	Manage building and construction business finances	✓	✓	✓
CPCCBC4024	Resolve business disputes	✓	✓	✓

Click on the Enquire Now button on our website to download an enrolment form or enrol online.  
Please contact our office for further information about this course.