



The TAE50216 Diploma of Training Design and Development reflects the roles of training developers and instructional designers who are responsible for analysing training needs and designing training solutions and products to meet the workplace capability requirements and evaluating the effectiveness of training programs. They may have a role in providing guidance and advice to trainers and assessors.

Relevant Job Roles:

- Training Developer
- Instructional Designer
- Senior Trainer/Assessor

DISTANCE LEARNING

Distance learning students can choose their electives and timeframe in line with the qualification rules for completion of training. Timeframes will be negotiated with the trainer but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist through the learning program.

FLEXIBLE DELIVERY MODES

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team and in line with the packaging rules.

ENTRY REQUIREMENTS

There are no entry requirements for this qualification. However, candidates are encouraged to enter through the preferred pathways. Students must have appropriate language, literacy and numeracy skills and will need to demonstrate the ability to:

- read and interpret training packages and other training resources
- develop and document assessment tools, learning strategies, learning resources and proposals
- use technology, including relevant computer software
- present information
- use a range of interpersonal and communication skills

RECOGNITION OF PRIOR LEARNING (RPL)

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

PATHWAYS

Preferred pathways into this qualification include:

- After achieving the TAE40116 Certificate IV in Training and Assessment and vocational experience in training and assessment roles within a Registered Training Organisation (RTO) or similar organisation where the focus has been on competency-based training, or
- After achieving another relevant qualification and vocational experience in training and assessment roles within an RTO or similar organisation where the focus has been on competency-based training and assessment, or
- After demonstrating extensive vocational experience in training and assessment roles within an RTO or similar organisation where the focus has been on competency-based training and assessment.

Graduates may choose to undertake higher qualifications in training or of their vocational competence.

INVESTMENT

Course Fee	\$3,000.00
(this includes \$400.00 non-refundable enrolment fee)	
Recognition of Prior Learning	\$1,600.00

Inclusions:

- Course learning and assessment material
- Coffee and tea
- Certification upon successful completion

PAYMENT PLANS

Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose from.

RESOURCES REQUIRED

Students are required to have access to a computer (or use an Alana Kaye computer) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments through our online learning portal. If possible, please bring a laptop to workshops.

Distance learning students must have access to a computer and internet.

UP-FRONT PAYMENT

A payment of \$1,400 is required prior to commencement of your course. This includes the non-refundable enrolment fee of \$400 paid on enrolment. The remainder of the course fees can be paid on commencement or a payment arrangement can be negotiated by completing a Payment Plan Agreement.

We accept payments via VISA, MasterCard or bank deposit.

The Qualification will not be awarded until all payments are received.

COURSE OUTLINE

This qualification is made up of 10 units of competency (subjects). Units of competency can either be:

- **Core units** – units you must complete as part of the qualification and
- **Elective units** – units that you choose to be most suitable for your learning needs

For our face-to-face workshops, we have chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below. If you would like to study different elective units, please contact Alana Kaye to discuss the options available for flexible delivery.

Unit Code	Core Units	Face-to-Face	RPL	Distance
TAEASS502	Design and develop assessment tools	✓	✓	✓
TAEDES501	Design and develop learning strategies	✓	✓	✓
TAEDES502	Design and develop learning resources	✓	✓	✓
TAEDES505	Evaluate a training program	✓	✓	✓
TAETAS501	Undertake organizational training needs analysis	✓	✓	✓

Unit Code	Elective Units	Face-to-Face	RPL	Distance
BSBSTR502	Facilitate continuous improvement	✓	✓	✓
TAEASS503	Lead assessment validation processes	✓	✓	✓
TAELLN411	Address adult language, literacy and numeracy skills	✓	✓	✓
TAELLN501	Support the development of adult language literacy and numeracy skills	✓	✓	✓
TAEPDD501	Maintain and enhance professional practice	✓	✓	✓

ENROL NOW

Click on the Enrol Now button on our website to download an enrolment form. Please contact our office for further information about this course.