



The BSB40920 Certificate IV in Project Management Practice will give you the knowledge and skills to effectively contribute to the management of a project, or to have responsibility for a particular aspect across the entire project lifecycle. They may use project tools and methodologies selectively to support organisational or business activities.

This qualification is suitable for autonomous individuals who identify and apply project management skills and knowledge in a wide variety of contexts. Job titles for these roles may include contracts officers, project administrators, quality officers and small business operators.

Individuals in these roles might be members of a project team, with no direct responsibility for overall project outcomes. Primarily, these roles would support wider project operations. They may use project tools and methodologies selectively to support organisational or business activities.

Example Job Roles

Communications Liaison, Contracts Officer, Estimator and Scheduler, Project Administrator, Project Analyst, Project Assistant, Project Coordinator, Project Officer, Project Records Officer, Project Team Member, Quality Officer, Small Business Operator

FACE-TO-FACE SCHEDULE

This course is scheduled as:

- 52 weeks | 20 hours per week | 4 terms | 10 week terms (plus term breaks)

We recommend that learners set aside between 5–7 hours per week for homework, reading and assessment tasks.

For scheduled course dates please contact:
international@alanakaye.edu.au.

ENTRY REQUIREMENTS

- Students must be aged 18 years and above
- Evidence of acceptable English language test course as below:
 - International English Language Testing System (IELTS) 6.0
 - Test of English as a Foreign Language (TOEFL), internet based test 73
 - Cambridge English: Advanced (Certificate in Advanced English) 169
 - Pearson Test of English Academic 54

INVESTMENT

Application Fee (Non-Refundable)	A\$	300.00
Resource Fee	A\$	200.00
Tuition Fee	A\$	7,500.00
Total	A\$	8,000.00

Tuition Fee per Term	A\$	2,000.00
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Recognition of Prior Learning per Unit of Competency	A\$	500.00
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Inclusions:

- Course learning and assessment material
- Qualified industry expert trainer
- Student support
- Coffee and tea
- Certification upon successful completion



COURSE OUTLINE

This qualification is made up of 9 units of competency (subjects).

Unit Code Core Units

BSBPMG420	Apply project scope management techniques
BSBPMG421	Apply project time management techniques
BSBPMG422	Apply project quality management techniques

Unit Code Elective Units

BSBPMG423	Apply project cost management techniques
BSBPMG424	Apply project human resources management approaches
BSBPMG425	Apply project information management and communications techniques
BSBPMG426	Apply project risk management techniques
BSBPMG428	Apply project life cycle management processes
BSBPMG429	Apply project stakeholder engagement techniques