



Do you want to work in Early Childhood Education and Care? This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

### Relevant Job Roles:

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements at [www.acecqa.gov.au](http://www.acecqa.gov.au).

Example roles are:

- Early Childhood Educator
- Family Day Care Worker

## DISTANCE/ON-LINE LEARNING

Distance learning students can choose their electives and timeframe in lines with the qualification rules for completion of training. Timeframes will be negotiated with the trainer but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist through the learning program.

## FLEXIBLE DELIVERY MODES

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team.

## ENTRY REQUIREMENTS

There are no entry requirements for this qualification. Prior to commencing this course students will be asked to identify if they require assistance with language literacy and numeracy. If so, an LLN test can be undertaken and guidance provided.

All students must be willing to participate in mandatory work placement of a minimum of 160 hours and this will require a working with children clearance.

Students will seek their own work placements and clear guidance will be provided.

## RECOGNITION OF PRIOR LEARNING (RPL)

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

## PATHWAYS

Students may enter directly into the CHC30121 Certificate III in Early Childhood Education and Care without previous qualifications.

## FACE-TO-FACE SCHEDULE

- 17 x 1-day workshops scheduled approximately fortnightly apart
- Online theory component for HLTAID012 Provide first aid in an education and care setting
- The face-to-face program runs over 12 months and has rolling intake
- Homework, reading and assessment tasks are completed between each workshop. We recommend that learners set aside between 3-5 hours per week
- Students are required to participate in a minimum of 160 hours of mandatory work placement in at least one regulated education and care service

For scheduled course dates please contact Alana Kaye.

## INVESTMENT

<b>Course Fee – Face to Face</b> (this includes \$400.00 non-refundable enrolment fee)	\$3,380.00
<b>Distance/Online Learning</b> (this includes \$400.00 non-refundable enrolment fee)	\$2,880.00
<b>Recognition of Prior Learning</b>	\$2,000.00

Students are responsible for the purchase of textbook/s relevant to this qualification.

Inclusions:

- Course learning and assessment material (excluding textbook/s)
- Certification upon successful completion

## PAYMENT PLANS

Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose from.

## UP-FRONT PAYMENT

A payment of \$1,400 is required prior to commencement of your course. This includes the non-refundable enrolment fee of \$400 paid on enrolment. The remainder of the course fees can be paid on commencement, or a payment arrangement can be negotiated by completing a Payment Plan Agreement.

We accept payments via VISA, MasterCard or bank deposit.

The Qualification will not be awarded until all payments are received.

## RESOURCES REQUIRED

Students must participate in work placement to be able to complete the assessment tasks in a regulated education and care service. Students are required to have access to a computer (or use Alana Kaye's computer lab) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments in an electronic format. Please bring a laptop to workshops to complete assessment tasks. Distance learning students must have access to a computer, internet and Skype.

## COURSE OUTLINE

This qualification comprises of 17 units of competency (subjects). Units of competency can either be:

- **Core units** – units you must complete as part of the qualification and
- **Elective units** – units that you choose to be most suitable for your learning needs

For our face-to-face workshops, we have chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below. If you would like to study different elective units, please contact Alana Kaye to discuss the options available for flexible delivery.

Unit Code	Core Units	Face-to-Face	RPL	Distance
CHCECE030	Support inclusion and diversity	✓	✓	✓
CHCECE031	Support children's health, safety and wellbeing	✓	✓	✓
CHCECE032	Nurture babies and toddlers	✓	✓	✓
CHCECE033	Develop positive and respectful relationships with children	✓	✓	✓
CHCECE034	Use an approved learning framework to guide practice	✓	✓	✓
CHCECE035	Support the holistic learning and development of children	✓	✓	✓
CHCECE036	Provide experiences to support children's play and learning	✓	✓	✓
CHCECE037	Support children to connect with the natural environment	✓	✓	✓
CHCECE038	Observe children to inform practice	✓	✓	✓
CHCLEG054	Encourage understanding of Aboriginal and/or Torres Islander people's cultures	✓	✓	✓
CHCECE055	Meet legal and ethical obligations in children's education and care	✓	✓	✓
CHCECE056	Work effectively in children's education and care	✓	✓	✓
CHCPRT001	Identify and respond to children and young people at risk	✓	✓	✓
HLTAID012	Provide first aid in an education and care setting	✓		✓
HLTWS001	Participate in workplace health and safety	✓	✓	✓

  

Unit Code	Elective Units	Face-to-Face	RPL	Distance
CHCDIV001	Work with diverse people	✓	✓	✓
CHCPRP003	Reflect on and improve own professional practice	✓	✓	✓

## ENROL NOW

Click on the Enrol Now button on our website to download an enrolment form. Please contact our office for further information about this course.