



The Advanced Diploma of Leadership and Management will strengthen leadership skills and abilities in all areas of management. This course provides skills in leadership, change management, financial management, human resources, business and strategic planning. It is ideal for learners with previous workplace experience ideally with leadership and management responsibility.

The Advanced Diploma of Leadership and Management reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Example Job Roles

Corporate General Manager, Senior Executive, Senior Administrator, Regional Manager, Department Manager

FACE-TO-FACE SCHEDULE

This course is scheduled as:

- 52 weeks | 20 hours per week | 4 terms | 10 week terms (plus term breaks)

We recommend that learners set aside between 5–7 hours per week for homework, reading and assessment tasks.

For scheduled course dates please contact: international@alanakaye.edu.au.

PATHWAYS

Entry to this qualification is limited to those who:

Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).

Or have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.

INVESTMENT

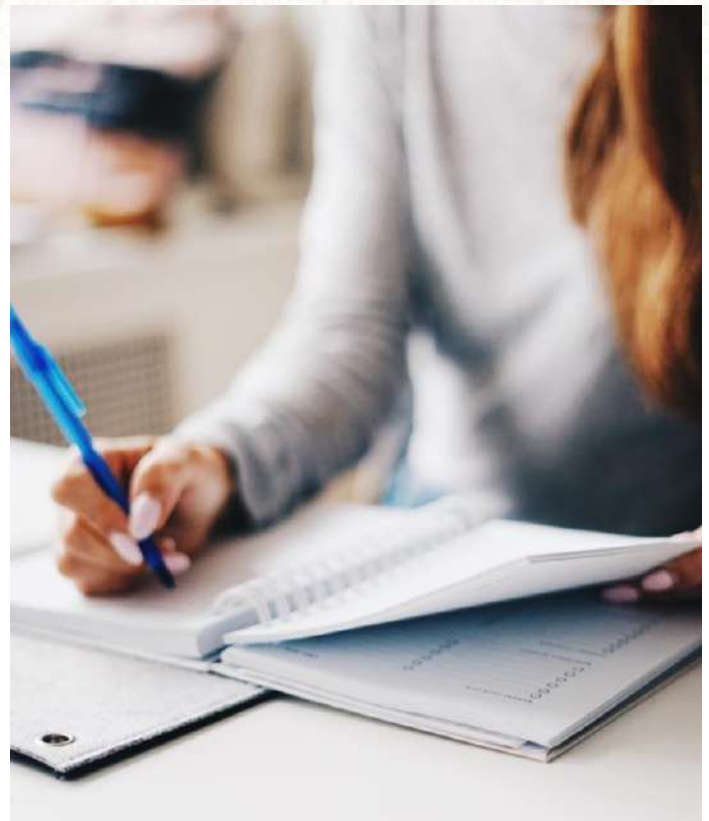
Application Fee (Non-Refundable)*	A\$	300.00
Resource Fee	A\$	200.00
Tuition Fee	A\$	6,500.00
Total	A\$	7,000.00

Tuition Fee per Term	A\$	1,625.00
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Recognition of Prior Learning per Unit of Competency	A\$	500.00
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Inclusions:

- Course learning and assessment material
- Qualified industry expert trainer
- Student support
- Coffee and tea
- Certification upon successful completion



COURSE OUTLINE

This qualification is made up of 10 units of competency (subjects):

- **5 Core units** – Units you must complete as part of the qualification
- **5 Elective units** – Alana Kaye College have chosen the elective units that we believe are the most beneficial and relevant to the majority of students

Code	Core Units
BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR601	Lead and manage organisational change
BSBLDR602	Provide leadership across the organisation
BSBOPS601	Develop and implement business plans
BSBSTR601	Manage innovation and continuous improvement

Unit Code	Elective Units
BSBCMM511	Communicate with influence
BSBHRM614	Contribute to strategic workforce planning
BSBPEF501	Manage personal and professional development
BSBSTR602	Develop organisational strategies
BSBSUS601	Lead corporate organisational strategies