

Certificate IV in Building and Construction (Site Management Specialisation)



The Certificate IV in Building and Construction (CPC40120) reflects the role of builders, site managers and managers of small to medium-sized building businesses who apply knowledge of structural principles, codes, standards and legal requirements to Class 1 and 10, to a maximum of two storeys and Class 2 to 9 Type C constructions, and who plan and supervise safe building and construction work, prepare and administer contracts, and who apply quality principles to building and construction projects.

Building relates to construction and Site Management is about managing the factors around construction, such as the deployment of crews with specialised skills (including builders), product compliance, deployment of contract specialised skills, weather and site location.

Relevant Job Roles:

- Builder
- Construction Supervisor
- Site Manager
- Site Supervisor
- Leading Hand

DISTANCE LEARNING

Distance learning students can choose their electives and timeframe in line with the qualification rules for completion of training. Timeframes will be negotiated with the trainer, but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist students through the learning program.

FLEXIBLE DELIVERY MODES

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team.

FACE-TO-FACE SCHEDULE

For course bookings, please contact our administration team.

ENTRY REQUIREMENTS

There are no entry requirements for this qualification. However, completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of unit CPCWHS1001 Prepare to work safely in the construction industry meets this requirement.

PATHWAYS

Students may enter directly into the Certificate IV in Building and Construction Graduates may choose to study a Diploma of Building and Construction (Building) or Diploma of Building and Construction (Management).

RECOGNITION OF PRIOR LEARNING (RPL)

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

RESOURCES REQUIRED

Students are required to have access to a computer (or use Alana Kaye's computer lab) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments in an electronic format. If possible, please bring a laptop to workshops.

Distance learning students must have access to a computer, internet and Skype.

INVESTMENT

Course Fee \$8,000.00
(this includes \$400.00 non-refundable enrolment fee)

Recognition of Prior Learning \$2,200.00

Students are responsible for the purchase of textbook/s relevant to this qualification. Payment plans are available.

Inclusions:

- Course learning and assessment material (excluding textbook/s)
- Coffee and tea
- Certification upon successful completion

PAYMENT PLANS

Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose from.

UP-FRONT PAYMENT

A payment of \$1,400 is required prior to commencement of your course. This includes the non-refundable enrolment fee of \$400 paid on enrolment. The remainder of the course fees can be paid on commencement or a payment arrangement can be negotiated by completing a Payment Plan Agreement.

We accept payments via VISA, MasterCard or bank deposit.

The Qualification will not be awarded until all payments are received.

COURSE OUTLINE

This qualification comprises of 19 units of competency (subjects). Units of competency can either be:

- **Core units** – units you must complete as part of the qualification and
- **Elective units** – units that you choose to be most suitable for your learning needs

For our face-to-face workshops, we have chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below. If you would like to study different elective units, please contact Alana Kaye to discuss the options available for flexible delivery.

Unit Code	Core Units	Face-to-Face	RPL	Distance/Online
CPCBC4001	Apply building codes and standards to the construction process for Class 1 and 10 Buildings	✓	✓	✓
CPCBC4002	Manage work health and safety in the building and construction workplace	✓	✓	✓
CPCBC4007	Plan building or construction work	✓	✓	✓
CPCBC4008	Supervise site communication and administration processes for building and construction projects	✓	✓	✓
CPCBC4009	Apply legal requirements to building and construction projects	✓	✓	✓
CPCBC4010	Apply structural principles to residential and commercial constructions	✓	✓	✓
CPCBC4012	Read and interpret plans and specifications	✓	✓	✓
CPCBC4014	Prepare simple building sketches and drawings	✓	✓	✓
CPCBC4018	Apply site surveys and set-out procedures to building and construction projects	✓	✓	✓
CPCBC4021	Minimise waste on the building and construction site	✓	✓	✓
CPCBC4053	Apply building codes and standards to the construction process for Class 2 to 9, Type C Buildings	✓	✓	✓

Unit Code	Elective Units	Face-to-Face	RPL	Distance/Online
CPCBC4013	Prepare and evaluate tender documentation	✓	✓	✓
CPCBC4017	Arrange resources and prepare for the building and construction project	✓	✓	✓
CPCBC4052	Lead and manage teams in the building and construction industry	✓	✓	✓
CPCCO4001	Supervise concreting work	✓	✓	✓
BSBPMG422	Apply project quality management techniques	✓	✓	✓
BSBPMG426	Apply project risk management techniques	✓	✓	✓
CPCBC5019	Manage building and construction business finances	✓	✓	✓
CPCBC4024	Resolve business disputes	✓	✓	✓

Click on the Enquire Now button on our website to download an enrolment form or enrol online. Please contact our office for further information about this course.