



INTERNATIONAL COURSE GUIDE 2026



DARWIN | GOLD COAST ■ RTO CODE: 70056 ■ CRICOS CODE: 03675K

CHC30121 Certificate III in Early Childhood Education and Care

CRICOS QUALIFICATION CODE: 108124B

Work in the early childhood services sector is both demanding and extremely rewarding. Desirable qualities for this work are patience, understanding, imagination, cheerfulness, energy, adaptability, physical fitness and a willingness to take responsibility.

This course reflects the role of early childhood educators in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Work placement requirements is 160 hours over the course duration.

Students can enter directly into CHC30121 Certificate III in Early Childhood Education and Care without previous qualifications.

CAREER OUTCOMES

Relevant job roles may include:

- Early childhood educator
- Childcare worker

ASSESSMENTS

Assessments are made up of:

- Theory questions
- Scenario and case study
- Project Work
- On-the-job assessment
- Third Party Reports



COURSE STRUCTURE

There are 17 units of competency (modules) to be completed in this qualification.

CHCECE030	Support inclusion and diversity
CHCECE031	Support children's health, safety and wellbeing
CHCECE032	Nurture babies and toddlers
CHCECE033	Develop positive and respectful relationships with children
CHCECE034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE056	Work effectively in children's education and care
CHCPRT001	Identify and respond to children and young people at risk
HLTAID012	Provide First Aid in an education and care setting
HLTWHS001	Participate in workplace health and safety
CHCDIV001	Work with diverse people
CHCPRP003	Reflect on and improve own professional practice

COURSE DURATION 4 terms (10 weeks each + holidays)	DELIVERY METHOD Face to face contact of 20 hours per week. Work placement at an early childcare facility. Alana Kaye College support staff will organise this work placement.
COURSE COST Darwin Campus AU \$10,500 Gold Coast Campus AU \$10,500	
REQUIRED Access to computer, internet and email	ENTRY REQUIREMENTS <ol style="list-style-type: none">1. Students must be aged 18 years or above2. English language test score:<ol style="list-style-type: none">a. IELTS 6.0b. Test of English as a Foreign Language (TOEFL) internet based test 67c. Cambridge English: Advanced (Certificate in Advanced English) 161d. Pearson Test of English Academic 50e. LanguageCert 61
ALANA KAYE STUDENT SUPPORT We have expert trainers and a very helpful student support team to assist you through this learning program.	

CHC50121 Diploma of Early Childhood Education and Care

CRICOS QUALIFICATION CODE: 108125A

Work in the early childhood services sector is both demanding and extremely rewarding. Desirable qualities for this work are patience, understanding, imagination, cheerfulness, energy, adaptability, physical fitness and a willingness to take responsibility.

This course reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services, within the approved learning framework requirements of the Education and Care Services, Australian national regulations and the National Quality Standards.

Current work placement is 280 hours over the course duration.

Entry to this qualification is open to individuals who hold a CHC30121 Certificate III in Early Childhood Education and Care or CHC30113 Certificate III in Early Childhood Education and Care.

CAREER OUTCOMES

Relevant job roles may include:

- Nominated Supervisor
- Early childhood educator
- Childcare worker

ASSESSMENTS

Assessments are made up of:

- Theory questions
- Scenario and case study
- Project Work
- On-the-job assessment
- Third Party Reports



COURSE STRUCTURE

There are 15 units of competency (modules) to be completed in this qualification.

BSBTWK502	Manage team effectiveness
CHCECE041	Maintain a safe and healthy environment for children
CHCECE042	Foster holistic early childhood learning, development and wellbeing
CHCECE043	Nurture creativity in children
CHCECE044	Facilitate compliance in a children's education and care service
CHCECE045	Foster positive and respectful interactions and behaviour in children
CHCECE046	Implement strategies for the inclusion of all children
CHCECE047	Analyse information to inform children's learning
CHCECE048	Plan and implement children's education and care curriculum
CHCECE049	Embed environmental responsibility in service operations
CHCECE050	Work in partnership with children's families
CHCPRP003	Reflect on and improve own professional practice
BSBPEF502	Develop and use emotional intelligence
CHCDIV003	Manage and promote diversity
CHCMGT003	Lead the work team

COURSE DURATION 4 terms (10 weeks each + holidays)	DELIVERY METHOD Face to face contact of 20 hours per week. Work placement at an early childcare facility. Alana Kaye College support staff will organise this work placement.
COURSE COST Darwin Campus AU \$13,500 Gold Coast Campus AU\$12,500	UNIVERSITY ARTICULATION Graduates can gain up to a year off the Bachelor of Education (Early Childhood).
REQUIRED Access to computer, internet and email	ENTRY REQUIREMENTS <ol style="list-style-type: none">1. Hold a CHC30121 Certificate III in Early Childhood Education and Care or CHC30113 Certificate III in Early Childhood Education and Care2. Students must be aged 18 years or above3. English language test score:<ol style="list-style-type: none">a. IELTS 6.0b. Test of English as a Foreign Language (TOEFL) internet based test 67c. Cambridge English: Advanced (Certificate in Advanced English) 161d. Pearson Test of English Academic 50e. LanguageCert 61
ALANA KAYE STUDENT SUPPORT We have expert trainers and a very helpful student support team to assist you through this learning program.	

CHC33021 Certificate III in Individual Support

CRICOS QUALIFICATION CODE: 113979A

Studying Individual Support will prepare people for work in community and/or residential settings to follow individualised plans to provide person-centred support to people who may require assistance due to ageing, disability or some other reason. Individual support workers provide assistance in caring for patients in nursing homes, hospitals or clinics. Workers will be expected to perform a range of tasks which may include: following care plans to provide care to clients, assisting with personal care (showering, bathing, shaving, toileting, oral hygiene, dressing), assisting with meals and feeding, assisting clients to move around, assisting with lifting and turning clients who are immobile or confined to bed and communicating with families. The job role requires a person who is patient, has good communication skills, uses discretion and judgement, has a commitment to the rights of elderly and disabled people to live dignified lives and who takes responsibility for their own outputs. Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support.

Work placement requirements is 120 hours over the duration of the course.

Students can enter directly into the CHC33021 Certificate III in Individual Support without prior qualifications. Students may choose to enrol into a double qualification with CHC43015 Certificate IV in Ageing Support or CHC52021 Diploma of Community Services.



CAREER OUTCOMES

In-Home Respite Worker, Nurse's Aide, Community Care Worker, Disability Service Officer, Care Assistant, Care Worker, Community House Worker, Home Care Assistant, Residential Care Worker, Residential Support Worker, Senior Personal Care Assistant, Transport Support Worker, Field Officer (Community Services), Family Support Worker

ASSESSMENTS

Assessments are made up of:

- Theory questions
- Scenario and case study
- Project Work
- On-the-job assessment
- Third Party Reports

COURSE STRUCTURE

There are 15 units of competency (modules) to be completed in this qualification.

- CHCCCS031** Provide individualised support
- CHCCCS038** Facilitate the empowerment of people receiving support
- CHCCCS040** Support independence and wellbeing
- CHCCCS041** Recognise healthy body systems
- CHCCOM005** Communicate and work in health or community services
- CHCDIV001** Work with diverse people
- CHCLEG001** Work legally and ethically
- HLTINF006** Apply basic principles and practices of infection prevention and control
- HLTWHS002** Follow safe work practices for direct client care
- CHCGRP001** Support group activities
- CHCPAL003** Deliver care services using a palliative approach
- CHCAGE011** Provide support to people living with dementia
- HLTAID011** Provide First Aid
- CHCAGE013** Work effectively in aged care
- CHCAGE007** Recognise and report risk of falls

COURSE DURATION

4 terms (10 weeks each + holidays)

COURSE COST

Darwin Campus AU \$11,000

Gold Coast Campus AU \$9,000

REQUIRED

Access to computer, internet and email

ALANA KAYE STUDENT SUPPORT

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DELIVERY METHOD

Face to face contact of 20 hours per week. Work placement at an aged care, home and community, disability or community service organisation.

Alana Kaye College support staff will organise this work placement.

ENTRY REQUIREMENTS

1. Students must be aged 18 years or above
2. English language test score:
 - a. IELTS 6.0
 - b. Test of English as a Foreign Language (TOEFL) internet based test 67
 - c. Cambridge English: Advanced (Certificate in Advanced English) 161
 - d. Pearson Test of English Academic 50
 - e. LanguageCert 61

CHC43015 Certificate IV in Ageing Support

CRICOS QUALIFICATION CODE: 097995E

Studying Ageing Support will prepare people for employment as support workers providing individual care to elderly people in home, community, residential or health settings. The course enables you to empower and encourage seniors, and older individuals in the community, to live more productive and satisfying lives associated with positive ageing. The job role requires a person who is patient, has good communication skills, and has a commitment to the rights of the elderly. Workers may be expected to perform a range of tasks including, assisting with personal care (showering, bathing, shaving, toileting, oral hygiene, dressing), assisting with meals and feeding, assisting clients to move around and to lift and turn clients who are immobile or confined to bed and communicating with families. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery. Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters. The health and aged care sector is experiencing strong growth in many countries.

Work placement requirements is 120 hours over the duration of the course.

Students can enter directly into the CHC43015 Certificate IV in Ageing Support without prior qualifications. Students may choose to enrol into a double qualification with CHC33021 Certificate III in Individual Support or CHC52021 Diploma of Community Services. Applicants who have successfully completed CHC33021 Certificate III in Individual Support (ageing specialisation) may be eligible for up to 9 credits towards the CHC43015 Certificate IV in Ageing Support.



CAREER OUTCOMES

Residential Care Worker, Support Worker (Community Services), Personal Care Worker, Personal Care Provider, Aged Care Activity Worker, Care Service Team Leader

ASSESSMENTS

Assessments are made up of:

- Theory questions
- Scenario and case study
- Project Work
- On-the-job assessment
- Third Party Reports

COURSE STRUCTURE

There are 18 units of competency (modules) to be completed in this qualification.

CHCADV001	Facilitate the interests and rights of clients
CHCAGE001	Facilitate the empowerment of older people
CHCAGE003	Coordinate services for older people
CHCAGE004	Implement interventions with older people at risk
CHCAGE005	Provide support to people living with dementia
CHCCCS006	Facilitate individual service planning and delivery
CHCCCS011	Meet personal support needs
CHCCCS023	Support independence and wellbeing
CHCCCS025	Support relationships with carers and families
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
CHCPAL001	Deliver care services using a palliative approach
CHCPRP001	Develop and maintain networks and collaborative partnerships
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care
HLTAID011	Provide First Aid
HLTINF006	Apply basic principles and practices of infection prevention and control
HLTWHS003	Maintain work health and safety

COURSE DURATION

6 terms (10 weeks each + holidays)

COURSE COST

Darwin Campus AU \$15,000
Gold Coast Campus AU \$10,000

REQUIRED

Access to computer, internet and email

ALANA KAYE STUDENT SUPPORT

We have expert trainers and a very helpful student support team to assist you through this learning program.

DELIVERY METHOD

Face to face contact of 20 hours per week. Work placement at an aged care, home and community, disability or community service organisation.

Alana Kaye College support staff will organise this work placement.

ENTRY REQUIREMENTS

1. Students must be aged 18 years or above
2. English language test score:
 - a. IELTS 6.0
 - b. Test of English as a Foreign Language (TOEFL) internet based test 67
 - c. Cambridge English: Advanced (Certificate in Advanced English) 161
 - d. Pearson Test of English Academic 50
 - e. LanguageCert 61

CHC52021 Diploma of Community Services



CRICOS QUALIFICATION CODE: 113980H

The CHC52021 Diploma of Community Services reflects the roles of community services, case management and social housing workers involved in managing, co-ordinating and/or delivering person-centred services to individuals, groups and communities. You will develop the skills to work with a wide range of clients including children and young people, families, older people and clients from culturally diverse backgrounds, and will assist them through a range of social and personal issues including family support, homelessness, domestic violence and drug and alcohol issues. At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management. Workers are usually providing direct support to individuals or groups of individuals. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management; program coordination or the development of new business opportunities.

Work placement requirements is 200 hours over the duration of the course.

Students can enter directly into the CHC52021 Diploma of Community Services without prior qualifications. Students may choose to enrol into a double qualification with CHC33021 Certificate III in Individual Support or CHC43015 Certificate IV in Ageing Support. Applicants who have successfully completed CHC43015 Certificate IV in Ageing Support may be eligible for up to 2 credits towards the CHC52021 Diploma of Community Services.



CAREER OUTCOMES

Community Care Manager, Care Team Leader, Family Services Coordinator, Community Development Worker for Social Housing, Housing Manager, Community Worker, Community Services Coordinator, Case Coordinator, Family Support Worker, Welfare Support Worker, Youth Worker, Disability Team Leader, Community Housing Worker, Community Work Coordinator.

ASSESSMENTS

Assessments are made up of:

- Theory questions
- Scenario and case study
- Project Work
- On-the-job assessment
- Third Party Reports

COURSE STRUCTURE

There are 20 units of competency (modules) to be completed in this qualification.

CHCCCS004	Assess co-existing needs
CHCCCS007	Develop and implement service programs
CHCCCS019	Recognise and respond to crisis situations
CHCCSM013	Facilitate and review case management
CHCDEV005	Analyse impacts of sociological factors on people in community work and services
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCLEG003	Manage legal and ethical compliance
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP003	Reflect on and improve own professional practice
HLTWHS003	Maintain work health and safety
CHCCSM010	Implement case management practice
CHCCOM003	Develop workplace communication strategies
HLTAID011	Provide First Aid
CHCCSM012	Coordinate complex case requirements
CHCAOD004	Assess needs of client with alcohol and other drugs issues
CHCCSM014	Provide case management supervision
BSBPEF401	Manage personal health and wellbeing
CHCCCS009	Facilitate responsible behaviour

COURSE DURATION

6 terms (10 weeks each + holidays)

COURSE COST

Darwin Campus AU \$18,000

Gold Coast Campus AU\$15,000

REQUIRED

Access to computer, internet and email

ALANA KAYE STUDENT SUPPORT

We have expert trainers and a very helpful student support team to assist you through this learning program.

DELIVERY METHOD

Face to face contact of 20 hours per week. Work placement at a community service organisation.

Alana Kaye College support staff will organise this work placement.

ENTRY REQUIREMENTS

1. Students must be aged 18 years or above
2. English language test score:
 - a. IELTS 6.0
 - b. Test of English as a Foreign Language (TOEFL) internet based test 67
 - c. Cambridge English: Advanced (Certificate in Advanced English) 161
 - d. Pearson Test of English Academic 50
 - e. LanguageCert 61

CHC62015 Advanced Diploma of Community Sector Management

CRICOS QUALIFICATION CODE: 110332J

This is an ideal qualification for managers working in a range of community sector industries. Whether you work in health, aged care, childcare or another community sector, this course will give you the skills and knowledge to advance your career. You'll develop your leadership abilities and feel confident working for a range of organisations or taking on a new project. This course will improve your business skills so you can manage all aspects of your community sector organisation.

Working in community sector management is a great career choice for anyone who enjoys supporting other people. If you enjoy working in a community-based industry and helping people reach their goals, this could be an excellent pathway for you. You'll need strong leadership skills and have to be a good communicator. It's important that you are organised and have good time management skills. You'll need to be able to plan ahead and should be able to handle several tasks at once.

CAREER OUTCOMES

Relevant job roles may include:

- Program area manager
- Centre Manager
- Community care manager
- Community development manager
- Community education manager

ASSESSMENTS

Assessments are made up of:

- Theory questions
- Scenario and case study
- Project Work
- On-the-job assessment
- Third Party Reports



COURSE STRUCTURE

There are 13 units of competency (modules) to be completed in this qualification.

CHCDIV003	Manage and promote diversity
CHCLEG003	Manage legal and ethical compliance
CHCMGT001	Develop, implement and review quality framework
CHCMGT003	Lead the work team
BSBFIM601	Manage finances
BSBINN601	Lead and manage organisational change
BSBMGT608	Manage innovation and continuous improvement
BSBRISK501	Manage risk
CHCCSM006	Provide case management supervision
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP004	Promote and represent the service
BSBMGT605	Provide leadership across the organisation
CHCPOL002	Develop and implement policy

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COURSE DURATION 4 terms (10 weeks each + holidays)	DELIVERY METHOD Face to face contact of 20 hours per week.
COURSE COST Darwin Campus AU \$19,000 Gold Coast Campus AU \$16,000	ENTRY REQUIREMENTS 1. Students must be aged 18 years or above 2. English language test score: a. IELTS 6.0 b. Test of English as a Foreign Language (TOEFL) internet based test 67 c. Cambridge English: Advanced (Certificate in Advanced English) 161 d. Pearson Test of English Academic 50 e. LanguageCert 61
REQUIRED Access to computer, internet and email	
ALANA KAYE STUDENT SUPPORT We have expert trainers and a very helpful student support team to assist you through this learning program.	

BSB50420 Diploma of Leadership and Management

CRICOS QUALIFICATION CODE: 104363H

The BSB50420 Diploma of Leadership and Management will provide you with leadership skills to effectively manage teams, improve workplace relationships, manage human resources and contribute to strategic and business planning across a range of enterprises. You will develop skills in project planning, budgeting, people performance and managing team effectiveness for business improvement.

The BSB50420 Diploma of Leadership and Management reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Students can enter directly into the BSB50420 Diploma of Leadership and Management without prior qualifications. Students may choose to enrol into a double qualification with BSB60420 Advanced Diploma of Leadership and Management.



CAREER OUTCOMES

Business Manager, General Manager, Team Leader, Frontline Manager, Sales Manager

COURSE STRUCTURE

There are 12 units of competency (modules) to be completed in this qualification.

- BSBCMM511** Communicate with influence
- BSBCRT511** Develop critical thinking in others
- BSBLDR523** Lead and manage effective workplace relationships
- BSBOPS502** Manage business operational plans
- BSBPEF502** Develop and use emotional intelligence
- BSBTWK502** Manage team effectiveness
- BSBHRM522** Manage employee and industrial relations
- BSBHRM524** Coordinate workforce plan implementation
- BSBLDR522** Manage people performance
- BSBHRM415** Coordinate recruitment and onboarding
- BSBSTR502** Facilitate continuous improvement
- BSBWHS521** Ensure a safe workplace for a work area

COURSE DURATION

4 terms (10 weeks each + holidays)

DELIVERY METHOD

Face to face contact of 20 hours per week

COURSE COST

Darwin Campus AU \$9,000
Gold Coast Campus AU \$8,500

ENTRY REQUIREMENTS

1. Students must be aged 18 years or above
2. English language test score:
 - a. IELTS 6.0
 - b. Test of English as a Foreign Language (TOEFL) internet based test 67
 - c. Cambridge English: Advanced (Certificate in Advanced English) 161
 - d. Pearson Test of English Academic 50
 - e. LanguageCert 61

REQUIRED

Access to computer, internet and email

ALANA KAYE STUDENT SUPPORT

We have expert trainers and a very helpful student support team to assist you through this learning program.

BSB60420 Advanced Diploma of Leadership and Management

CRICOS QUALIFICATION CODE: 106429A

The BSB60420 Advanced Diploma of Leadership and Management will strengthen leadership skills and abilities in all areas of management. This course provides skills in leadership, change management, financial management, human resources, business and strategic planning. It is ideal for learners with previous workplace experience ideally with leadership and management responsibility.

The BSB60420 Advanced Diploma of Leadership and Management reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

CAREER OUTCOMES

Corporate General Manager, Senior Executive, Senior Administrator, Regional Manager, Department Manager



CAREER OUTCOMES

Corporate General Manager, Senior Executive, Senior Administrator, Regional Manager, Department Manager

COURSE STRUCTURE

There are 10 units of competency (modules) to be completed in this qualification.

BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR601	Lead and manage organisational change
BSBLDR602	Provide leadership across the organisation
BSBOPS601	Develop and implement business plans
BSBSTR601	Manage innovation and continuous improvement
BSBCMM511	Communicate with influence
BSBHRM614	Contribute to strategic workforce planning
BSBPEF501	Manage personal and professional development
BSBSTR602	Develop organisational strategies
BSBSUS601	Lead corporate social responsibility

COURSE DURATION 4 terms (10 weeks each + holidays)	DELIVERY METHOD Face to face contact of 20 hours per week
COURSE COST Darwin Campus AU \$9,500 Gold Coast Campus AU \$9,000	ENTRY REQUIREMENTS Entry to this qualification is limited to those who: Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions). Students must be aged 18 years or above. English language test score: <ul style="list-style-type: none">a. IELTS 6.0b. Test of English as a Foreign Language (TOEFL) internet based test 67c. Cambridge English: Advanced (Certificate in Advanced English) 161d. Pearson Test of English Academic 50e. LanguageCert 61
REQUIRED Access to computer, internet and email	
ALANA KAYE STUDENT SUPPORT We have expert trainers and a very helpful student support team to assist you through this learning program.	

BSB50820 Diploma of Project Management

CRICOS QUALIFICATION CODE: 104089K

This qualification reflects the role of individuals who apply project management skills and knowledge. They may manage projects in a variety of contexts, across a number of industry sectors. They have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.



CAREER OUTCOMES

Project Contract Manager, Project Manager, Project Leader, Project Team Leader, Project Vendor Manager

COURSE STRUCTURE

There are 12 units of competency (modules) to be completed in this qualification .

BSBPMG530	Manage project scope
BSBPMG531	Manage project time
BSBPMG532	Manage project quality
BSBPMG533	Manage project cost
BSBPMG534	Manage project human resources
BSBPMG535	Manage project information and communication
BSBPMG536	Manage project risk
BSBPMG540	Manage project integration
BSBPEF501	Manage personal and professional development
BSBPMG537	Manage project procurement
BSBPMG538	Manage project stakeholder engagement
BSBTWK502	Manage team effectiveness

COURSE DURATION 4 terms (10 weeks each + holidays)	DELIVERY METHOD Face to face contact of 20 hours per week
COURSE COST Darwin Campus AU \$11,000 Gold Coast Campus AU \$10,000	ENTRY REQUIREMENTS 1. Students must be aged 18 years or above 2. English language test score: a. IELTS 6.0 b. Test of English as a Foreign Language (TOEFL) internet based test 67 c. Cambridge English: Advanced (Certificate in Advanced English) 161 d. Pearson Test of English Academic 50 e. LanguageCert 61
REQUIRED Access to computer, internet and email	
ALANA KAYE STUDENT SUPPORT We have expert trainers and a very helpful student support team to assist you through this learning program.	

BSB80120 Graduate Diploma of Management (Learning)

CRICOS QUALIFICATION CODE: 106430H

This qualification is ideal for those seeking to, or currently working as team leaders, chief executives, executive officers, strategic managers or in other senior management roles.

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.



CAREER OUTCOMES

General Manager Human Resources, General Manager / Head of School – Registered Training Organisation (RTO), Director, Workforce Planning and Development, Learning and Development Senior Consultant, Manager, Learning and Change Management, Manager, Learning and Development

COURSE STRUCTURE

There are 8 units of competency (modules) to be completed in this qualification.

BSBHRM613	Contribute to the development of learning and development strategies
BSBLDR811	Lead strategic transformation
TAELED803	Implement improved learning practice
BSBHRM611	Contribute to organisational performance development
BSBLDR601	Lead and manage organisation change
BSBLDR812	Develop and cultivate collaborative partnerships and relationships
BSBINS603	Initiate and lead applied research
PSPMGT012	Facilitate knowledge management

COURSE DURATION 4 terms (10 weeks each + holidays)	DELIVERY METHOD Face to face contact of 20 hours per week
COURSE COST Darwin Campus AU \$22,000 Gold Coast Campus AU \$20,000	ENTRY REQUIREMENTS <ol style="list-style-type: none">1. Students must be aged 18 years or above2. English language test score:<ol style="list-style-type: none">a. IELTS 6.0b. Test of English as a Foreign Language (TOEFL) internet based test 67c. Cambridge English: Advanced (Certificate in Advanced English) 161d. Pearson Test of English Academic 50e. LanguageCert 61
REQUIRED Access to computer, internet and email	
ALANA KAYE STUDENT SUPPORT We have expert trainers and a very helpful student support team to assist you through this learning program.	

CPC40120 Certificate IV in Building and Construction (Building)

CRICOS QUALIFICATION CODE: 110354C

This qualification is for trade contractors, site supervisors and foremen, and tradespeople. It covers building construction theory and practices related to low rise buildings, providing the knowledge and managerial skills required to manage a successful residential building business. It will give you the technical qualification you need to apply for a Low-Rise Builders Licence.

In this course you'll learn how to plan building construction work, apply structural principles and supervise on-site construction. You'll learn how to apply building codes and meet standards and legal requirements to maintain industry quality.

CAREER OUTCOMES

- Builder
- Construction Supervisor
- Site Manager
- Site Supervisor
- Leading Hand

ASSESSMENTS

Assessments are made up of:

- Theory questions
- Scenario and case study
- Project Work
- On-the-job assessment
- Third Party Reports



COURSE STRUCTURE

BUILDING SPECIALISATION

There are 19 units of competency (modules) to be completed in this qualification.

- CPCBC4001** Apply building codes and standards to the construction process for Class 1 and 10 Buildings
- CPCBC4002** Manage work health and safety in the building and construction workplace
- CPCBC4007** Plan building or construction work
- CPCBC4008** Supervise site communication and administration processes for building and construction projects
- CPCBC4009** Apply legal requirements to building and constructions projects
- CPCBC4010** Apply structural principles to residential and commercial constructions
- CPCBC4012** Read and interpret plans and specifications
- CPCBC4014** Prepare simple building sketches and drawings
- CPCBC4018** Apply site surveys and set-out procedures to building and construction projects
- CPCBC4021** Minimise waste on the building and construction site
- CPCBC4053** Apply building codes and standards to the construction process for Class 2 to 9, Type C Buildings
- BSBPMG422** Apply project quality management techniques
- CPCBC4003** Select, prepare and administer a construction contract
- CPCBC4004** Identify and produce estimated costs for building and construction projects
- CPCBC4005** Produce labour and material schedules for ordering
- CPCBC4006** Select, procure and store construction materials for building and construction projects
- CPCSUS4002** Use building science principles to construct energy efficient buildings
- CPCBC4017** Arrange resources and prepare for the building and construction project
- CPCBC4052** Lead and manage teams in the building and construction industry

<p>COURSE DURATION</p> <p>4 terms (10 weeks each + holidays)</p>	<p>DELIVERY METHOD</p> <p>Face to face contact of 20 hours per week.</p>
<p>COURSE COST</p> <p>Darwin Campus AU \$13,000 Gold Coast Campus AU \$10,000</p>	<p>ENTRY REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Students must be aged 18 years or above 2. English language test score: <ol style="list-style-type: none"> a. IELTS 6.0 b. Test of English as a Foreign Language (TOEFL) internet based test 77 c. Cambridge English: Advanced (Certificate in Advanced English) 161 d. Pearson Test of English Academic 50 e. LanguageCert 61
<p>REQUIRED</p> <p>Access to computer, internet and email</p>	
<p>ALANA KAYE STUDENT SUPPORT</p> <p>We have expert trainers and a very helpful student support team to assist you through this learning program.</p>	



The Enrolment Process

1

Submit your application with the following documents:

- A copy of your passport
- A copy of your evidence of English language level (IELTS 6.0 or equivalent)
- All education transcripts
- Complete Application form
- Complete Genuine Student (GS) form
- Statement of Purpose (SOP)
- Evidence of financial capacity
- Latest Resume
- Copy of current visa (for onshore students)

2

If your application is successful, an offer including the following documents will be made to you:

- Letter of Enrolment Offer and Student Acceptance Agreement
- Name, course, commencement date and duration of the course for which you are offered a place
- Tuition fees and other costs
- Invoice for tuition fees and other costs

3

Once you receive your offer, you will need to forward the following to Alana Kaye College:

- Signed International Student Acceptance Agreement
- Copy of receipt of payment of fees
- Copy of overseas student health cover
- Copy of police check (if required)



WORK PLACEMENT

Alana Kaye College will source a suitable work placement venue for you relevant to your course of study (if applicable). Alternatively, you may suggest an organisation at which to undertake placement, however this will be subject to approval by Alana Kaye College.

For most work placements you will require a Police Check (particularly for working with children). You will also require a Working with Children card which can be accessed upon arrival into Australia. To receive a Working with Children card you will need to provide a Police Check prior to arriving in Australia (translated into English) and bring this with you.

CONTACT DETAILS

DARWIN CAMPUS

3 Searcy Street, Darwin, Northern Territory 0800

GOLD COAST CAMPUS

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AUSTRALIAN REGISTERED TRAINING ORGANISATION

PROVIDER CODE: 70056

CRICOS PROVIDER CODE: 03675K